

Invitation for bids

Supplying of Mobile Administrative Service Centers (Mobile ASC)

№: UA-NIRAS-MB-2019-1.03

In compliance with the Delegation Agreement between the Swedish International Development Cooperation Agency (Sida) and the EU Delegation in Ukraine, Sida has the overall responsibility for implementation of the second component of the "U-LEAD with Europe" Programme (C2) that aims at improving accessibility to national, regional and local administrative services through establishment of up to 600 Administrative Service Centres (ASCs) across Ukraine, as well as through development of IT solutions that will enhance exchange of data needed for delivery of the services concerned. The programme (C2) has been divided into an inception phase, implemented from October 2016 through April 2018 and a roll-out phase, launched in March 2018.

The key objective of the Program is to support the creation of the ASCs in the amalgamated territorial communities (hromadas) and in the communities that are in the process of amalgamation. Territorial communities of villages, towns and cities with the number of residents from 5 to 50 thousand can apply for support from this Program as well. There is also an option of submitting of a joint application from several local self-government bodies. The Roll-Out Phase will be carried out in four rounds - each will include cooperation with up to 150 communities.

As the result of first round 112 hromadas were selected by the Program.

NIRAS Sweden AB (NIRAS) operates according to the signed contract with Sida for the first round.

In the framework of the first round NIRAS invites interested Bidders to submit a "Bid" for supplying of Mobile Administrative Service Centers (Mobile ASC) (hereinafter – Goods) according to this documentation.

Interested bidders shall submit their preliminary confirmation of participation in the tender in free format by e-mail ulead.procurements@niras.com specifying company name, name and contact details of a contact person, e-mail address for communication.

Price. The offered price of the Goods and related Services shall be quoted in **EUR, VAT excluded**. Delivery terms – DDP-Kyiv (Incoterms 2010).

Language. The bids as well as all correspondence and documents related to this tendering procedure shall be written in the English and/or Ukrainian language.

Submission of Bids. It is an Electronic Bids submission procedure.

Bidders shall send the electronic bid to the ulead.procurements@niras.com not later than **18:00, 25 April 2019 (Kyiv time)**.

Copies of NIRAS response (including an explanation of the query but without identifying the source of inquiry) will be published at the (**hereinafter – Public Recourse**):

<https://zakupki.prom.ua/commercial#s1>

<https://tsnap.ulead.org.ua/en/announcements/>

<https://donors.decentralization.gov.ua/en/project/u-lead>